


Units 9 Assume Position Responsibilities




Planning and Activating the Logistics Section

**"If you hit the bulls-eye every time,
the target is too close"**
Windall Castle

*"I don't know what the hell this
'logistics' is that Marshall is
always talking about, but I
want some of it."*
- Fleet Admiral E.J. King (1942)

Position Responsibilities Unit Objective


List the priorities of the Logistics Section Chief (LSC) upon initial activation, describing how the LSC translates these priorities into action



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Assembling "Go Kits"

- What do you think might be in LSC or unit leader kits?



	ISMA	PA&L	SUPL	FO&A	COMB	ME&C	LEC
ISMA Incident Management Handbook	X		X		X		
ISMA Ops. Briefing	X	X	X	X	X	X	X
Related intelligence	X	X	X	X	X	X	X
Reference materials	X	X	X	X	X	X	X
Phonebook/area	X	X	X	X	X	X	X
Map/way notes relevant around and within	X	X	X	X	X	X	X
Inventory	X	X	X	X	X	X	X
ISMA forms	X	X	X	X	X	X	X
ISMA check, status check	X	X	X	X	X	X	X
ISMA forms	X	X	X	X	X	X	X
Flashlight, 100' tape, flagging	X	X	X	X	X	X	X
Personal	X	X	X	X	X	X	X
ISMA Yellow Drive	X	X	X	X	X	X	X
Personal	X	X	X	X	X	X	X
ISMA specific materials	X	X	X	X	X	X	X
Personal	X	X	X	X	X	X	X
Related ISM Forms - knowledge	214, 218, 214, 238	21308, 214, 214	206, 214	206, 214	206, 214	206, 204, 21308, 214, 215, 215	
ISMA/ISMA/ISMA/ISMA/ISMA	X	X	X	X	X	X	X
Check out log books for any vehicles	X						
Supply catalog	X						
Reference contact list for facilities	X						
Personal	X						
ISMA forms	X						
ISMA inventory sheets	X						
Access to Financial Data Warehouse	X						
Personal	X						
ISMA forms	X						
Specialized tools for equipment	X						
ISMA forms	X						
ISMA forms	X						
ISMA forms	X						


"Supply - Support - Serve"

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Assembling "Go Kits"

ICS Forms:


- 205/205a, Communication Plans
- 206, Medical Plan
- 213, General Message
- 213RR, Resource Request
- 214, Unit Log
- 218, Support Vehicle Inventory
- 235, Facility Assessment Worksheet
- Cache of all ICS Forms



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Additional Materials


- Laptop
- Cell Phone/Camera
- Contracts on Electronic Portable Media
- Contacts Database
- Personal Logbook
- Job Aid/IMH
- ID Clothing
- Tool Kit or all purpose tool
- Office Supplies
- Power Strips
- Tape – "Blue", Duct
- Cables
- Signage
- T-Cards/Holder
- Command & General Staff Vests



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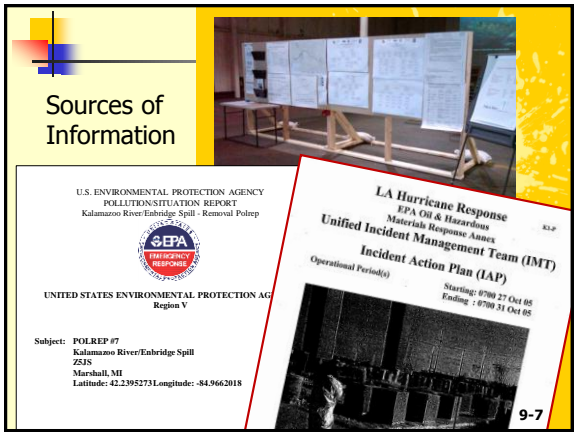
Initial Activation

- Obtain complete information
- Gather information to assess the incident assignment
- Arrive at the incident and check in



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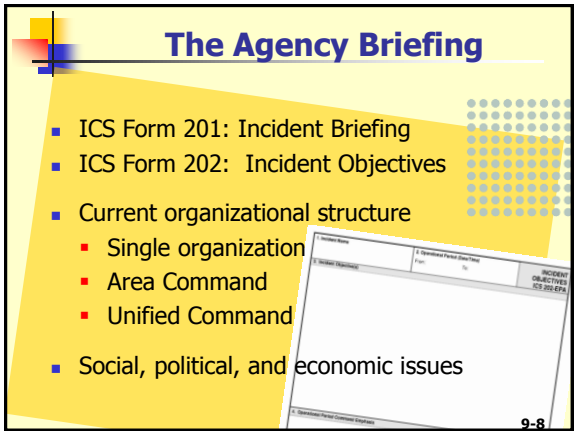
Sources of Information



The slide features a photograph of several whiteboards in a meeting room. Below the photo, there are two document covers. The left document is a U.S. Environmental Protection Agency (EPA) Pollution Situation Report for the Kalamazoo River Embankment Spill - Removal Polyp. The right document is a Unified Incident Management Team (IMT) Incident Action Plan (IAP) for the LA Hurricane Response, dated October 27-28, 2005.

The Agency Briefing

- ICS Form 201: Incident Briefing
- ICS Form 202: Incident Objectives
- Current organizational structure
 - Single organization
 - Area Command
 - Unified Command
- Social, political, and economic issues



The slide includes a photograph of an ICS Form 202: Incident Objectives form, which is a grid used for defining incident objectives.

Personal Conduct

- Act professional
- Be service oriented
- Be tactful + truthful
- Be a team player
- Ensure proper work/rest ratio
- Other issues


"Be Flexible!"



The slide features a photograph of a man in a uniform speaking at a podium. Three callout boxes contain the phrases: "Be Flexible!", "Relax - It ain't Personal!", and "Stay in your lane!".

Gathering Information

- Predecessor
- Incident Action Plan
- Supervisor briefing
- Command + General Staff meeting
- Other Units/Sections
 - Logistics
 - Operations
 - Planning
 - Finance



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Operations Briefing



Command and General Staff Meeting

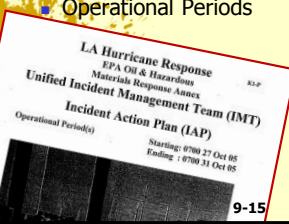


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Information from the IAP

- Incident Objectives
- Meetings/Assignment schedule
- Number of personnel
- IMT organization
- Weather
- Safety concerns or hazards
- Incident Operations
- Comm Plan
- Medical Plan
- Transportation Plan
- Maps
- Operational Periods

Past + Present



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Coordinate to Determine Immediate Needs


- Immediate needs include:
 - Personnel
 - Equipment
 - Supplies
 - Housing
 - Facilities
 - Food/Water
 - Power/Communication



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Evaluate Needs + Order Supplies


- Ensure adequate personnel to staff Logistics Section
- Order + maintain quantities of supplies + forms to prevent shortage of basic items
- Establish Communications RF/IT Networks
- Medical availability
- Documentation



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Identify Ordering Process

- Determine ordering procedures (on-site or off-site, i.e. REOC)
- Working with RESL and FSC develop the incident "Resource Request & Ordering Policy"
- Review ICS Form 213RR for completeness
- Maintain a resource status tracking system and retain all paperwork



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Objectives Review

1. What items would you need in order to arrive at the incident properly equipped?
2. How would you gather information to assess the assignment?
3. What is the importance of initial briefings?
4. What are three of the items that Logistics prepares, that are found in the Incident Action Plan (IAP)?

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